# MEETING MINUTES: SUMO DIGITAL GROUP PROJECT

**Date of Meeting : 04th March 2019**

**Time of Meeting : 12:15pm – 12.45pm**

Attendees:- Fraser King, Mircea Lazar, Sion Williamson, Mihai Giurea, Harry Wadman

Apologies from:- N/A

## Item One – Mid-Sprint Review

Before addressing the presentation, group members were offered the opportunity to reflect upon the current status of their JIRA tasks, as well as to identify any concerns they may have with the project moving forwards. The results of this brief discussion were very positive – group members are collectively happy with the progress achieved on the project and no immediate concerns were raised.

The current state of the project is very close to being ready for external playtesting and the objective is to have a playtest ready build by the end of the next sprint.

## Item Two – Team Review of Presentation

In order to prepare for full rehearsals of the team’s presentation, the group collectively assessed the contents of the presentation and, in a jam-style, rapidly iterated on its core contents. Whilst the shell and order of events within the presentation was preserved, the contents was refined to minimise the volume of on-screen text.

The meeting ended at 12.45pm and rehearsals of the presentation commenced immediately after this (as stated on each member’s respective JIRA tasks).

**Meeting Ended :- 12.45pm**

**Minute Taker:- Fraser King**